

ELYRIA PUBLIC LIBRARY
Job Opening

Job Title: Maintenance II – 37.5 hours

Initial Assignment: West River or Central

Immediate Supervisor: System Service Coordinator

Positions Supervised: None

Position effective: Immediately

JOB RESPONSIBILITIES:

Under general supervision, this combined position is responsible for the cleaning, custodial, grounds maintenance, building maintenance and delivery duties for the library facilities.

QUALIFICATIONS:

- Knowledge of housekeeping procedures and techniques.
- Knowledge of building and grounds maintenance.
- Ability to organize, prioritize and coordinate various maintenance tasks.
- Ability to perform delivery duties.
- Ability to perform the physical activities associated with this job including the strength to regularly lift and move materials weighing more than 75 lbs.
- Carrying materials and delivery items up and down steps.
- High school diploma or equivalent and a valid driver's license with an acceptable driving record and proof of insurance are required. Must meet insurability requirements of the Library's insurance provider to operate library-supplied vehicle. Access to reliable transportation for travel among branches.

Hours: 37.50 hours per week, including evenings & weekends

Pay rate: \$13.57 per hour
Current rate for a lateral move.

Full description is available on the website.

Apply to HR Coordinator at apply@elyrialibrary.org

EOE Drug Free Workplace