

Request for Proposal (RFP)

Elyria Public Library

Taylor Street Curb repair

Issue Date: 02/18/2026

Proposals Due By: 03/13/2026

Project Location: 1219 Taylor St. Elyria, Ohio 44035

1. Overview

Elyria Public Library is seeking proposals from qualified contractors to furnish all labor, materials, equipment, and coordination necessary to remove damaged asphalt and install approximately **200 linear feet of concrete rolled curb** along an existing parking area adjoining a public street. The intent of this project is to replace deteriorated asphalt at the parking/street interface with a durable rolled curb that meets local standards and improves drainage and edge definition.

2. The selected contractor shall provide all services required for a complete, code-compliant installation, including but not limited to the following:

2.1 Pre-Construction Activities

- Conduct a site visit to verify existing conditions and measurements.
- Coordinate with Elyria Public Library to establish a construction schedule.
- Coordinate with the local city street department to:
 - Obtain all required permits and approvals.
 - Confirm curb design, dimensions, alignment, and tie-in requirements.
 - Schedule inspections as required by the city.
- Provide traffic control and safety measures as required by the city and applicable regulations.

Building location: 1219 Taylor St. Elyria, Ohio 44035

Repair area is approximately 200lf on Ternes Ave. highlighted in yellow



2.2 Site Preparation

- Saw-cut and remove damaged asphalt along the parking lot edge as necessary to accommodate the new rolled curb.
- Excavate and prepare the subgrade to the required depth and width.
- Dispose of removed asphalt and excavated materials in accordance with local regulations.
- Prepare and compact base material to meet city and industry standards.

2.3 Rolled Curb Installation

- Install approximately 200 linear feet of concrete rolled curb.

- Curb shall conform to applicable city specifications for rolled/valley curb, including dimensions, reinforcement (if required), and concrete strength.
- Ensure proper alignment, grade, and transitions to existing asphalt and street surfaces.
- Provide necessary forming, finishing, and edging.
- Cure concrete in accordance with best practices and city requirements.

2.4 Restoration and Cleanup

- Patch and restore adjacent asphalt surfaces disturbed by construction to provide a smooth, durable transition.
 - Restore surrounding areas affected by construction to equal or better conditions than existing.
 - Remove all debris, equipment, and excess materials from the site upon completion.
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3. Standards and Requirements

- All work shall comply with:
 - Local City street and engineering standards.
 - Applicable state and local codes and regulations.
 - OSHA safety requirements.
 - Contractor shall be responsible for maintaining a safe work site at all times.
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4. Contractor Qualifications

Please include:

- Experience with similar concrete curb and asphalt interface projects.
 - Familiarity working within city right-of-way and coordinating with municipal street departments.
 - Proper licensing and insurance required to perform the work.
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5. Proposal Contents

Proposals shall include the following:

1. Company Information

- Legal name, address, and contact information.
- Years in business and relevant experience.

2. Project Approach

- Description of proposed methods for preparation, curb installation, and restoration.
- Approach to coordination with the city street department.

3. Schedule

- Estimated start date and project duration.

4. Cost Proposal

- Lump-sum cost or itemized pricing for:
 - Site preparation and asphalt removal
 - Concrete rolled curb installation (per linear foot)
 - Asphalt restoration
 - Permits, coordination, and inspections

5. References

- At least three (3) references for similar projects completed within the last five (5) years.

6. Insurance and Licensing

- Proof of required insurance and contractor licensing.

6. Selection Criteria

Proposals will be evaluated based on the following criteria:

- Relevant experience and qualifications
- Proposed approach and understanding of the project
- Ability to coordinate effectively with the city

- Project schedule
- Cost

Elyria Public Library reserves the right to reject any or all proposals and to award the contract in the best interest of the organization.

7. Submission Instructions

Submit proposals by the due date to:

Contact Name: Frank Szuch

Email or Address: frank.szuch@elyrialibrary.org

Mailing Address: 211 2nd Street Elyria, Ohio 44035

Questions may be submitted by email prior to the proposal deadline.

8. Questions

All questions regarding this RFP shall be submitted in writing to:

Contact Person: Frank Szuch

Email/Phone: frank.szuch@elyrialibrary.org phone: 440-281-7480

9. Terms and Conditions

- Contractor shall be responsible for obtaining all required permits unless otherwise directed.
- Payment terms will be outlined in the final contract.
- Any changes to the scope of work must be approved in writing by Elyria Public Library