

**FRIENDS OF ELYRIA PUBLIC LIBRARY**  
**8/3/20 (held on GoToMeeting due to Covid 19 pandemic)**

**PRESENT:** Nancy Baldauf, Celeste Brlas, Jane Leavell, Maggie Leglise, Kathy Schreiber, Pam Spence  
Staff: Lyn Crouse, Adam Matthews  
Other: Janet Stoffer

Meeting called to order at 6:32.

**Minutes**

Kathy Schreiber moved to approve June's minutes, since July was skipped due to the 4<sup>th</sup> of July. Celeste Brlas seconded it. Motion passed with no objection.

**Director's Report**

- The West River Library and South Branch are both open, although indoor attendance so far is sparse. Keystone should be open in August.
- Masks are required on library property, both inside and out, and programs are limited to ten people, due to Covid-19.
- The library gave the union 30 days notice that there is not enough work available for the 66 employees. For instance, since the bookmobile primarily works with schools and nursing homes, it isn't expected to be used until the fall of 2021. The library services include 2500 programs a year, but obviously can't do that this year.
- Broad Street construction is ongoing.

**Old Business**

We can't add a name to our bank account unless the bank manager, our treasurer, and our president attend, which will require an appointment since Huntington Bank isn't open to the public yet.

A wine and cheese party for fund raising sounds like a good idea except that the library's insurance policy wouldn't cover it and wine on grounds would upset patrons. We should look into alternative sites.

**New Business**

Although Central is not open to the public, they are doing curbside delivery and returns at the front door, where instructions are posted. You must call in advance to order books, and call upon arrival. Hours are 11 to 7 on Wednesday and Thursday, 9 to 5 on Monday, Tuesday, Friday, and Saturday.

The treasurer or other Board members can pick up our mail now by calling for admission. Again, face masks are required. Maggie will do on this Saturday at 9 a.m.

**Committee Reports**

In the March meeting report, Jane Leavell reported that we had 39 boxes of books to be sold to Maynard Miller, but no donations have been accepted since the libraries closed on March 17<sup>th</sup> and we're not sure how many boxes are in Taylor Street and how many in the basement at

Central. He's willing to pick up books (see attached email) but Jane believes he doesn't make the trip for such a small number of boxes, and under current conditions we aren't short of room to house the boxes until more sorting takes place.

The Board discussed book sale options.

- If we hold a mini-sale at the library after they have moved to the new building (in late summer or fall), we can hold it as a giant garage sale, including the 90 boxes of sorted books in the basement and any furniture and other items that were not moved to the new building. We could put out the books in the areas where fiction/Westerns/mysteries/SF/various non-fiction categories were previously put. (What wasn't discussed was whether the shelves would be there or we'd have to find/rent tables for display.)
- If we hold a mini-sale at the library in the spring, perhaps April, the sale could be held in the Children's Room.
- If the sale is held at Central, either season, the library staff could continue weeding books and putting them in the basement. We didn't discuss allowing volunteers in regularly to sort those donations.
- We need to announce to the public that the October book sale is officially canceled. Adam said he'll take care of notifying the public. Celeste said she will work on a letter for the members of Friends.

### **Treasurer's Report**

We have a balance of \$6459.96 total as of July, after giving EPLS \$8000 for the summer reading program. Since we haven't had access to our mailbox at Central, we don't know if we've gotten membership dues or other monies.

Because Community Foundation has a new treasurer, and Maggie doesn't know how to communicate with him/her, we don't have current data from them. She and Pam will work on that.

Finally, Jane Leavell pointed out that while looking for information on Maynard Miller sales/donations she found in the November 1919 minutes that her term as a Board member will expire in November 2020, since we can only serve three consecutive terms. Her term as secretary wouldn't expire until December 2021.

Our next meeting on GoToMeeting is at 6:30 on Tuesday, September 8<sup>th</sup>, due to the Labor Day holiday.

Meeting adjourned at 7:25 p.m.

### **ATTACHMENTS:**

Maynard Miller email to Celeste Brlas, 7/30/20

If you are pressed for space I could make a pickup as soon as Tuesday the 4th but sometime the week of the 17th would be better. I will pay based on volume. The amount works out to approximately \$5.00 a Baker Taylor box. I would empty the boxes into bins in my truck and

payment is based on how many bins I fill. That offer is only for books that have not been offered for sale to the public. I have been picking up books that were left after your sale but I do not pay anything for them

<b>FRIENDS OF THE ELYRIA PUBLIC LIBRARY</b>			
<b>TREASURER'S REPORT</b>			
<b>8/1/2020</b>			
<b>HUNTINGTON CHECKING ACCOUNT</b>	<b>May</b>	<b>JUN</b>	<b>JUL</b>
	\$ 14,467.26	\$ 14,463.31	\$ 6,459.36
<b>INCOME</b>			
Dues		-	
Donations			
Schuster fund raiser	-	-	-
Community Foundation 2020 allocation	-	-	-
	-	-	-
<b>DONATIONS</b>			
EPLS 2020 pledge	-	-	-
EPLS materials Schaeffer Fund	-	-	-
EPLS printer lease	-	-	-
EPLS levy	-	-	-
Summer reading	-	8,000.00	-
OH obituary subscription	-	-	-
	-	8,000.00	-
<b>EXPENSE</b>			
Office supplies & postage		-	-
Organizational dues	-	-	-
Memorials	-	-	-
Bank SVCS Fee	-	-	-
Government filing fees	-	-	-
Booksale expenses	3.95	3.95	-
Ending balance	\$ 14,463.31	\$ 6,459.36	\$ 6,459.36

Community Foundation Account			
Capital Fund - Last Info.	\$104,233.78		
Available to grant	<u>unknown</u>		
Notes: Are we able to send out renewel notices to members? Can we get our mail?			
We have no outstanding checks - Yeah!!			