

Approved 08-18-2022
FRIENDS OF EPLS KEYSTONE
Meeting Minutes
Thursday, July 21, 2022, 6:30 p.m.
EPLS Keystone Branch

Members Present

Patti Baker; Kathy Burrer; Vickie Evans; Eileen French; Sylvia Hack; Mary Karleskint; Cindy Klinect; Sue Lewis; Sandra McElwain; Paula Pietch; Kathy Runser (Deputy Director, EPLS); Marianne Sommerfelt; Iris Tewksbury; Wendi Zwaduk

CALL TO ORDER

Wendi Zwaduk, President, called the meeting to order at 6:45 p.m.

Approval of Minutes from May 19, 2022 Meeting – Mary Karleskint, Secretary

Kathy Burrer motioned to approve the May 19, 2022 minutes. Iris Tewksbury seconded the motion. Vote on the Motion: Unanimous Approval.

REPORTS

President's Report – Wendi Zwaduk

EPLS Board of Trustees Meetings – Wendi reported that she has been making appearances at the EPLS Board of Trustees meetings. Kind words were shared about the Friends June 11, 2022 Book Donation and Community Drop-Off Day.

Keystone Middle School (KMS) Kares – Wendi informed the Friends that the teachers and staff at KMS collected, and then donated, \$300.00 to the Friends of the EPLS Keystone Library as part of their KMS Kares. The donation is to help KMS students and families further their literacy via the Keystone Library Branch.

Christmas Tree Lighting at the Keystone Branch– Wendi announced that a date has been set for the Keystone Library Christmas Tree Lighting. It will take place on Thursday, December 1, 2022.

National Night Out – Wendi worked with the Keystone library staff to secure them a spot (for library promotion) for the National Night Out on the Village Square to be held on Tuesday August 2, 2022. Library Staff will be present.

Friends Membership Tree – Wendi mentioned that a small committee of members will be putting the membership leaves on the Friends Tree in August. Wendi asked the Friends to please attend the August 18, 2022 meeting as they will have a presentation of the tree and will also be commemorating 20 years of the Friends. Light refreshments will be served in the library.

Vice President/Membership Report– Kathy Burrer

Kathy Burrer stated that there was nothing new to report for membership.

Treasurer's Report – Iris Tewksbury

Approved 08-18-2022
FRIENDS OF EPLS KEYSTONE
Meeting Minutes
Thursday, July 21, 2022, 6:30 p.m.
EPLS Keystone Branch

Iris Tewksbury reported that the treasury balance for the month of May is \$30,808.33. The treasury balance for the month of June is \$30,773.89.

EPLS Director's Report (Kathy Runser, Deputy Director, reported for Jennifer Starkey)

Kathy Runser reported that EPLS is finishing up their summer reading program. EPLS put in a request to the Friends of EPLS Keystone for promotional funds (in the amount of \$1,475.00) for advertising in the Rural Urban Record through the end of this year. In September, EPLS will promote National Library card sign up; in October, Jungle Terry; in November, Christmas Tree Lighting; and in December, Happy Holidays. There will be three quarter-size ads and 1 half-page ad. (Reference vote under New Business).

Strategic Planning is moving forward. EPLS will be conducting community focus groups. Jennifer Harmon and Kathy are discussing programming for the library. Some folks have signed up for the Helping Hands Project. (At this time during Kathy's report, the Friends of EPLS Keystone indicated interest in sponsoring a handprint tile for the Keystone Library.)

OLD BUSINESS

Book Sorting – Wendi Zwaduk

Wendi Zwaduk reported that, as of July 1, 2022, the Friends have 2,692 books in storage. Wendi placed an article in the July 4th Rural Urban Record reminding the public that the Friends are still collecting donations. Book sorting will return to the first and third Mondays of the month (beginning in the month of August) except for September 5, 2022 (Labor Day). They will make up that missed day by sorting on August 29, 2022 (the last and fifth Monday of the month).

June 11, 2022 Book Donation and Community Drop Off (Feedback) – Cindy Klinect

Cindy Klinect reported that seven Friends volunteered to help out that day – four unloading and two to three sorting. Sixteen vehicles dropped off books.

Book Sale Update – Wendi Zwaduk

Wendi Zwaduk announced that the gym in the old high school is not available Thursday – Sunday before the Book Sale in the Fall because the Village Municipal Building is renting out the space. The Friends, however, do have the space Monday, Tuesday, and Wednesday, for set up, (directly before the book sale) on November 14th, 15th, and 16th, 2022. The sale will run from the 17th through the 20th.

Advertising for the Keystone Library Branch – Facebook Page – Wendi Zwaduk

Wendi reported that in May and June she posted hours of operation for the Keystone Library; requests for Fall Book Sale donations; summer reading program and activities; June's speaker Author Lindsay Bonilla; and announcement of National Chocolate Day and Ringo Starr's birthday.

NEW BUSINESS

Approved 08-18-2022
FRIENDS OF EPLS KEYSTONE
Meeting Minutes
Thursday, July 21, 2022, 6:30 p.m.
EPLS Keystone Branch

Promotional Funds for the Rural Urban Records

Marianne Sommerfelt made a motion that the Friends of EPLS Keystone donate \$1,475.00 to EPLS to advertise the Keystone Library programs in the Rural Urban Record. Kathy Burrer seconded the motion. The Friends then checked the budget to verify they had enough funds in the line item for Promotion of the Library. Vote on the Motion: Unanimous Approval.

Town Signage for the Keystone Library Branch

At this time in the meeting, the Friends discussed signage in town to direct folks to the new Keystone Library Branch. It was noted that the LaGrange Municipal Village may be able to provide the Friends with information on how to secure signage.

Vote on Amendment to Align Name Change to Friends of EPLS Keystone with Bylaws

Wendi Zwaduk stated that the Friends of EPLS Keystone need final approval for their name change (back in May 2020) in their Bylaws so they can be posted on the EPLS Webpage. Copies of the amendment to align the Friends name change to their bylaws were emailed to the Friends in June.

Iris Tewksbury motioned to approve updating the Friends name on the 2020 bylaws. Kathy Burrer seconded the motion. Vote on the Motion: Unanimous Approval.

School Supply Backpack Raffle

Wendi Zwaduk suggested that the Friends put together a school supply backpack to raffle off in August at the Keystone Library Branch. The Friends could donate items for the backpack and some budget funds could be used as well. Children (ages 14 and under) will receive a raffle ticket for coming into the library and a raffle ticket for taking out books. The idea is to promote visits to and borrowing books from the library. From now through the 8th of August, items will be collected for the backpack. Wendi will put together the items for the backpack and then will place it inside the library from August 9th through the 31st.

Sue Lewis motioned for the Friends to hold a School Supply Backpack Raffle in August. Marianne Sommerfelt seconded the motion. Vote on the Motion: Unanimous Approval.

ANNOUNCEMENTS

Monday Matinees (Classic Films on Select Dates at 2:00 p.m.) at Keystone Branch

Mary Karleskint referenced the Summer 2022 issue of the EPLS "The Next Chapter" Newsletter. There is a notice on the Keystone page that Monday Matinees of classic films are being shown at the branch library on selected dates.

ADJOURNMENT

Kathy Burrer motioned to adjourn the meeting. Patti Baker seconded the motion. Vote on the motion: Unanimous Approval. Wendi Zwaduk, President, adjourned the meeting at 7:35 p.m.

Respectfully Submitted by Mary Karleskint, Secretary 07/29/2022