

FRIENDS OF EPLS KEYSTONE  
Meeting Minutes  
Thursday, February 20, 2025, 6:30 p.m.  
EPLS Keystone Branch

Members Present

Sherry Marang, Debby Krejsa, Cindy Klinec, Jennifer Starkey, Mary Karleskint, Megan Gallipeau, Iris Tewksbury, Linda Gribben, Linda Chapin, Kevin Collins, Marcia DeJonge, Wendi Zwaduk, Kathy Burrer, Patty Baker.

I. TO ORDER

Wendi Zwaduk, President, called the meeting to order at 6:32 p.m.

II. Approval of Minutes from January 23, 2025, Meeting

Kathy Burrer made a motion to approve the 1/23/25 minutes. Debby Krejsa seconded the motion. Vote on the Motion: Unanimous Approval.

III. REPORTS

A. President Report – Wendi Zwaduk

Wendi Zwaduk said that she did not have anything to report at this time but would speak to new and old business later in the meeting.

B. Vice President/Membership Report – Kathy Burrer

Kathy Burrer reported that all letters and applications have either been mailed or hand delivered to previous members and to new prospective members. She has received 20 memberships so far. Receipts and calendars have been sent out.

Kathy also recently got back new leaves for our Membership Tree. If any new members join, she will get their names to Aaron to have more leaves made. We do still have several blank leaves left over. We will have to find a time to place the new leaves on the tree.

Wendi Zwaduk opened discussion about the possibility of replacing the wooden trunk of the Membership Tree with a larger vinyl one that would cover more of the wall and go to the floor. Discussion followed, and more information will be brought forth at future meetings.

C. Treasurer Report – Marcia DeJonge

Marcia DeJonge presented the Treasurer's report: The beginning balance was \$12,697.11. Deposits included donations in memory of Ray Dill (\$580.00), membership dues (\$20.00), and a cash donation (\$.89), for total deposits of \$600.89. Expenses included \$280 to the EPL seed library; \$50.00 for LaGrange-Keystone Alumni (advertising); and \$250.00 for the 2024 tax preparation by J L Financial Services, for total expenses of \$580.00. The ending balance is \$12,718.00.

D. Sunshine Committee Report – Mary Karleskint

On January 24, 2025, Mary Karleskint (Sunshine Committee Chair) submitted the donor application form, along with the Friends of EPLS Keystone Library donation of \$50.00, to the Keystone Branch to purchase a book, with a name bookplate, in memory of Ray Dill (lifetime member of the Friends). Also, three thank you cards were mailed to people who gave donations to the Friends of EPLS Keystone in memory of Ray.

FRIENDS OF EPLS KEYSTONE  
Meeting Minutes  
Thursday, February 20, 2025, 6:30 p.m.  
EPLS Keystone Branch

Funds from the Sunshine Fund were used to buy a box of 12 sympathy cards and a box of 12 thinking-of-you cards from the Little Green Apple Store in Avon. With Mary's Hallmark Rewards, it only cost \$11.00. Ten stamps were also purchased from the post office for mailing cards as needed. The price of stamps went up to 73 cents each.

Funds from the Sunshine Fund, in the amount of \$50.00, were used to pay for the fruit and cheese tray given to the Keystone Library Staff, and the donut tray given to the Lagrange Village Staff, in appreciation. Member Kevin Collins presented the trays to both locations.

There is \$98.81 remaining in the Sunshine Fund.

There was some discussion about sending a card to Sylvia Hack, longtime Friends of EPLS member, who is in the hospital.

Kathy Burrer mentioned that Karen Dill had spoken to Kathy about the donations received in Ray Dill's memory so that Karen could send them thank you cards.

E. EPLS Director Report – Jennifer Starkey

Jennifer Starkey introduced EPLS Keystone employee, Megan Gallipeau, who was present at the meeting. Jennifer thanked the Friends for our faithful support of the Summer Reading Program for so many years. She said the theme for this year's Summer Reading Program is Color Our World, and she requested \$2,000 towards prizes and incentives.

Jennifer congratulated the Keystone staff for improved library numbers and visits.

Jennifer shared that she met Kellie Deeter, new Ohio State Representative for the area of Lorain/Norwalk/LaGrange, who seems to be very energetic about libraries. Representative Deeter has been invited to do a meet-and-greet at the library in the future, and Jennifer is confident that Representative Deeter will represent libraries well in Columbus.

Megan Gallipeau followed with local branch news. She has the envelopes for the seed library, and they have been counting and sorting seeds. The library will be set up for miniature golf and giant games for the LaGrange Founding Celebration. The Child Garden will be visiting the library on Wednesday. They are working on adult programs for the summer, including a paint night.

Kathy Burrer made a motion that Friends of EPLS Keystone give \$2,000 toward the Summer Reading Program. Cindy Klinect seconded the motion. Vote on the motion: Unanimous approval.

**IV. OLD BUSINESS**

A. Book Collection and Sorting

The first sorting Monday will be 3/3/25, and Kathy Burrer has the key for the sorting room. Many audiobooks were donated from the library for our book sale. Wendi suggested that we may want to consider having an afternoon sorting session occasionally instead of in the morning, to accommodate those who want to help but have to work during the day.

B. Library Staff Appreciation and Village Staff Appreciation

FRIENDS OF EPLS KEYSTONE  
Meeting Minutes  
Thursday, February 20, 2025, 6:30 p.m.  
EPLS Keystone Branch

Wendi reported that Kevin Collins was able to deliver the fruit and cheese tray to the library and 2 dozen donuts to the Village staff. The total cost was \$75, \$50 of which came from the Sunshine Committee. Library and Village staff seemed to enjoy the special treat and were grateful.

C. Online Payment Options

Wendi outlined her research into the different available platforms for setting up our website to receive online payments. When comparing percentage fees, transaction fees, and customer service, she is leaning towards PayPal as the best option. It was noted that this would also be helpful with the book sale, as it would enable customers to make debit card purchases. Wendi will gather more information to present PayPal as an official option.

D. LaGrange Bicentennial Celebrations – Memorial Day Weekend 2025

1. Wendi reported that the Memorial Day Weekend celebrations for the LaGrange bicentennial are being called the LaGrange Founding Celebration.
2. Wendi opened discussion about options for Friends to have a simple float in the parade on Memorial Day. She is hopeful that we can use a pickup truck and have a banner on each side to advertise the Friends and perhaps throw candy. Discussion followed.
3. Wendi passed around the proof book she authored on the history of LaGrange Village. There will be a book signing and a membership drive at the library on the Saturday of Memorial Day weekend (5/24/25). Book price has not been set yet, but the book will cost between \$11-\$15. Proceeds from the book sales will go to the LaGrange Historical Society.

V. NEW BUSINESS

- B. IRS Report – Wendi reported that she is working on the report that is required for the IRS and will complete that by April.
- C. Donation Day - Wendi shared that she is waiting for the date for the donation day, based on the Village wide garage sale..

ADJOURNMENT

Kathy Burrer motioned to adjourn the meeting. Iris Tewksbury seconded the motion. Vote on the motion: Unanimous Approval.

Wendi Zwaduk, President, adjourned the meeting at 7:32 p.m.

Respectfully submitted by Sherry Marang, Secretary 2/24/25.